



INTEGRAL  
COACHING CANADA INC.

## INTEGRAL COACHING® - FOUNDATION & APPRENTICESHIP MODULE REGISTRATION FORM

Name: \_\_\_\_\_  
Last First Preferred

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City Province Postal Code

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Fax \_\_\_\_\_

Email: \_\_\_\_\_

MODULE START DATE: \_\_\_\_\_ CITY: \_\_\_\_\_

Describe where you work and what kind of work you do:

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Describe the types of working relationships you have at your place(s) of work:

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Describe your purpose in taking this course and what you hope to accomplish:

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## TUITION & PAYMENT PLAN

**COURSE TUITION FOR MODULES OFFERED:** In Canada \$5,400.00 Cdn + tax  
In the USA \$5,800.00 Cdn  
In Europe \$6,400.00 Cdn  
In Australia \$6,700 Cdn

**OBTAINING A SEAT IN THE COURSE:** A \$500 non-refundable deposit is required to reserve a seat in the Module. Please attach a cheque in the amount of \$500 with your Registration Form.

**PAYMENT OF TUITION:** Balance of tuition is due two weeks prior to the start date of the Module. We also provide an extended payment plan with options provided below. Read the Cancellation Policy carefully to understand your financial obligation under the extended payment plan.

### **PART A: Payment Plan Options (choose one):**

- Pay balance in full two weeks before starting date of the Module.
- Pay balance in monthly instalments (plus a \$60 extended payment charge) for six consecutive months beginning the first month of the Module in which you are registered

### **PART B: Method of Payment (choose one):**

- Cheques (post-dated cheques must be received at least two weeks prior to the Module start date for the extended payment plan)
- Bill my organization for the full tuition (Invoice must be paid in full upon receipt)

## CANCELLATION POLICY

*Providing a cancellation notice of: Results in:*

30 days or more before start date:	Loss of \$500 non-refundable deposit OR Transfer to the next Module offering (can transfer only once) OR Send a substitute participant from your organization in your place
Less than 30 days before start date:	Loss of 100% of total course tuition (including GST). If payment has not yet been made, 100% of the program fee becomes immediately due. No substitutions or transfers are accepted at this stage

I understand that I may transfer my funds to another Module only 30 days or more prior to the start date and that my tuition is not transferable after that. I understand and agree that if I withdraw from the program at any time for any reason, Integral Coaching Canada Inc. is entitled to retain the full tuition as consideration for assuming the responsibilities in undertaking the program. If the tuition is being paid in instalments, the full amount becomes immediately due and payable if, at any time and for any reason, I withdraw from the program. In addition, I understand that services will be withheld if payment is not received by the date due. I understand that no refunds are provided within 30 days of the program start date and none are provided once the Module has begun.

I have read the Cancellation Policy and accept its terms:

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Signature

Date